

SECOND JUDICIAL DISTRICT COURT
COUNTY OF BERNALILLO
STATE OF NEW MEXICO

Petitioner,

vs. DM-_____

Respondent.

PROOF OF SERVICE

STATE OF NEW MEXICO)
)ss
COUNTY OF _____)

I, being duly sworn, on oath, state that I am over the age of eighteen (18) years and not a party to this lawsuit, and that I served items checked below in _____ County, by delivering a copy thereof, as set out below. The person being served is _____ (name of person being served) on the ___ day of _____, 20__.

(check one box and fill in appropriate blanks)

to the _____ (name of person being served) *(used when person being served accepts a copy of the documents or refuses to accept the documents)*

to the _____ (name of person being served) by mail courier service as provided by Rule 1-004 NMRA *(used when service is by mail or commercial courier service—attach copy of proof of delivery by the mail or commercial courier service).*

After attempting to serve the documents on _____ (name of person being served) by personal service or by mail or commercial courier service, by delivering a copy of these documents, in the following manner:

to _____, a person over fifteen (15) years of age and residing at the usual place of abode of the person being served *(used when the person being served is not presently at place of abode)* and by mailing a copy of the documents by first class mail to the person being served at _____ *(insert last known mailing address of the person being served).*

to _____ the person apparently in charge at the actual place of business or employment of the person being served and by mailing by first class mail to the person being served at _____ *(insert business address of the person being served)* and by mailing the documents by first class mail to the person being served at _____ *(insert last known mailing address of the person being served).*

to _____, an agent authorized to receive service of process for person being served.

_____ to _____, parent guardian conservator guardian ad litem of person being served _____ *(used when person being served is a minor or an incompetent person).*

ITEMS SERVED:

Fees: _____

Motion filed on _____.
Request for hearing on the motion.
Notice of hearing on _____.
_____.

Signature of Person making service

Title (*if any*)

SUBSCRIBED AND SWORN TO before me this ____ day of _____,
20____, by _____ (name of person making service).

Notary Public

My commission expires:
