

**CIVIL YEAR-ROUND  
SETTLEMENT FACILITATION REFERRAL  
TO: Self-Help and Dispute Resolution**

***Referral Date:***

***Case Number:***

***Assigned Judge:***

**Case Caption:**

***Plaintiff's Attorney(s):***

***Defendant's Attorney(s):***

**Deadline for Conference:**

Trial Date and/or other important dates:

Ex Parte Request: Yes            No

Specific Facilitator(s) or Type of Facilitator Team Preferred:

**Should the parties pay the facilitator(s)?**    Yes            No

**The parties should pay the facilitator's customary fee.**

**The case should be facilitated "PRO BONO".**

**Other (please make specific recommendations)**

Special considerations or requests?