

**9-312A. Receipt for cash, money order, or cashier's check.**

[For use in the magistrate and municipal courts]

STATE OF NEW MEXICO  
[COUNTY OF \_\_\_\_\_]  
[CITY OF \_\_\_\_\_]  
IN THE \_\_\_\_\_ COURT

[STATE OF NEW MEXICO]  
[COUNTY OF \_\_\_\_\_]  
[CITY OF \_\_\_\_\_]

v.

No. \_\_\_\_\_

\_\_\_\_\_, Defendant

**RECEIPT FOR CASH, MONEY ORDER, OR CASHIER'S CHECK**

**Defendant information:**

Arrest date: \_\_\_\_\_  
Date of birth: \_\_\_\_\_  
Mailing address: \_\_\_\_\_  
City, state & zip code: \_\_\_\_\_

Address (*physical*) (*if different*  
*from mailing address*): \_\_\_\_\_  
City, state & zip code: \_\_\_\_\_  
Telephone number: \_\_\_\_\_

***(Include current telephone number or contact information in case a refund is due.)***

***(Fill in only if \$10,000 or more is paid.)***

Tax ID number or Social Security  
number of Defendant: \_\_\_\_\_  
Occupation, profession or business: \_\_\_\_\_

**Payment information:**

Date of payment: \_\_\_\_\_  
Amount paid: \_\_\_\_\_  
Number of money order  
or cashier's check: \_\_\_\_\_  
Issuer: \_\_\_\_\_

Payment made by: \_\_\_\_\_

(print name)

Mailing address of person  
paying cash, money order,  
or cashier's check if person  
paying is not defendant:

\_\_\_\_\_

City, state & zip code:

\_\_\_\_\_

Telephone number:

\_\_\_\_\_

*(Include current telephone number or contact information in case a refund is due.)*

*(Fill in only if \$10,000 or more is paid.)*

Tax ID number or social security

number of person paying:

\_\_\_\_\_

Occupation, profession or business:

\_\_\_\_\_

**PERSON OTHER THAN DEFENDANT PAYING CASH, MONEY ORDER, OR CASHIER'S CHECK:**

I understand that the cash I have posted will be used to pay any fines, fees, or costs that the defendant owes if the court has ordered that the defendant may only be released upon the payment of such fines, fees, and costs and that if this is so I will not be entitled to a refund.

If the court has not ordered that the defendant will only be released upon payment of fines, fees, and costs,

I agree

I do not agree

that the cash I have posted may be used to pay any fines, fees, or costs that the court may order the defendant to pay after the defendant's release from custody.

\_\_\_\_\_  
Signature of person posting cash  
(required)

**DEFENDANT:** *(If the defendant has been arrested on a failure to pay warrant, the defendant's signature is not required.)*

*(This alternative may be used only when the defendant has failed to appear, the bench warrant authorizes release on payment of fines and fees, and the person posting the cash has checked the "I agree" box above.)*

I plead guilty to the charges. I ask the court to use the cash for payment of fines, fees, and costs instead of requiring me to appear before the court.

*(This alternative may be used only when the bench warrant authorizes release of the defendant on bond, instead of payment of fines and fees.)*

I agree to appear in the \_\_\_\_\_ court on \_\_\_\_\_, \_\_\_\_\_ (date) at \_\_\_\_\_ [a.m.] [p.m.].

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Signature of defendant

**PAYMENT RECEIVED BY:**

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Signature of clerk or bail designee

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Date

**COURT EMPLOYEE RECEIVING PAYMENT:**

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Signature

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Date

[Approved by Supreme Court Order 07-8300-34, effective January 22, 2008; as amended by Supreme Court Order No. 13-8300-037, effective for all cases pending or filed on or after December 31, 2013.]